Celyad is looking for a **Clinical Trial Manager**. The successful candidate will be based in Belgium and will report into the Head of Clinical Operations in Mont-Saint-Guibert.

Role & Responsibilities

Job purpose is to drive all assigned clinical operations' activities related to the clinical studies from protocol summary, study site selection and regulatory activation process to Clinical Study Report:

- Select and activate chosen study sites, establish and maintain an excellent relationship with site investigators and research teams
- Create and update activities in overall project plan on a regular basis to assure appropriate outcome of clinical trial projects in terms of scope, timelines and objectives.
- Coordination of assigned CRA monitoring activities
- Ensure study quality/GCP compliance to deliver a rigorous patient data
- Partner with Clin Ops Director and provide oversight to all vendors or study delivery team, ensuring timely delivery of milestones and budget compliancy
- Propose and implement study process improvements; Participate in the preparation, updating and training of SOPs
- Liaise with manufacturing, central lab, and other study project stakeholders as needed
- Prepares all external and internal documentation for assigned trials ensuring it is completed in accordance with the study protocol, internal SOP's and GCP requirements (e.g., Patient Informed Consent Forms, Monitoring Plans, Project Plans)
- Works with the Clin Ops Team to develop and maintain study timelines
- Responsible for ensuring vendors deliver according to scope of work and review/approve vendor invoices

Qualifications & Experience

- Degree in Life Science, biological science, or related area: or equivalent relevant experience acquired within life science industries.
- At least 10 years' experience in clinical project management, including early phase
- Therapeutic area of expertise in **oncology/haematology trials** is highly desirable,
- Prior Biotech experience is highly desirable
- Strong knowledge of ICH and GCP rules and of the complete clinical trials process

Skills & Competencies

- Creative and finding ways to get the job done
- Thriving in challenging environments and finds ways to remove obstacles to complete enrollment and deliver a robust patient data package
- Flexible mindset capable to manage change and deal with ambiguity
- Proven ability to manage complex projects
- Flexibility to re-prioritize workload to meet changing timelines
- Excellent communicator able to raise the profile of clinical studies within sites and create advocates for recruitment
- Autonomous, pro-active and hands on personality.
- Driven to achieving highest results in challenging timeframe

- Efficient in planning and executing work: orchestrate multiple activities at once
- Team player, able to navigate thru a matrix organization in multi-cultural environment
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For more information about this position or about the Company, please contact us by email at job@celyad.com

About Celyad Oncology
Celyad Oncology is a clinical-stage biotechnology company focused on the discovery and development of chimeric antigen receptor T cell (CAR T) therapies for cancer. The Company is developing a pipeline of allogeneic (off-the-shelf) and autologous (personalized) CAR T cell therapy candidates for the treatment of both hematological malignancies and solid tumors. Celyad Oncology was founded in 2007 and is based in Mont-Saint-Guibert, Belgium and New York, NY. The Company has received funding from the Walloon Region (Belgium) to support the advancement of its CAR T cell therapy programs. For more information, please visit www.celyad.com.